

To Our Valued Patients
BGA Cancellation Policy

We strive to give all our patients the best quality of care possible. When you schedule an appointment with one of our physicians, we reserve this time for you. It is essential that you are involved in your care, starting with your reserved appointment time. Our office policy requires at least a:

24-hour advance notice of appointment cancellation or reschedule

Or

48-hour advance notice of cancellation or reschedule of a procedure

Unless we receive adequate notice, a charge will be made to your account in the amount of \$25 for an office visit and \$50 for a procedure (i.e. colonoscopy or EGD.) This fee is not covered by your insurance and is your responsibility.

Please note that our answering service cannot reschedule appointments or accept cancellations. Our operators are available Monday through Friday from 8:30 am to 4:30 pm to address your scheduling needs.

By signing below, you acknowledge you have received the BGA Cancellation Policy for procedures and office appointments.

Thank you,

Buffalo Gastroenterology Associates, LLP

Patient Name (Please Print) _____ Date of Birth _____

Patient Signature _____ Date _____